



Short AND SUITE

ADOBE TRAINING



Adobe Keyboard Shortcuts *PHOTOSHOP*

- Improve your speed with these helpful shortcuts.
- These lists include both Mac and PC shortcuts.
- Use Control / Alt for PCs and Command / Option for Mac. Have fun!



TOOLS

Tools we use to make the design

ACTION	SHORTCUT
Path / Direct Selection	A
Brush / Pencil	B
Crop	C
Default Colors	D
Eraser	E
Toggle Screen Mode	F
Gradient / Paint Bucket	G
Hand	H
Eyedropper	I
Healing / Spot Healing	J
Slice	K
Lasso	L
Marquee	M
Notes	N
Dodge / Burn / Sponge	O
Pen	P
Quick Mask Mode	Q
Blur / Sharpen	R
Clone / Pattern Stamp	S
Type	T
Shape	U
Move	V
Magic Wand	W
Switch Colors	X
History / Art Brush	Y
Zoom	Z

SELECT

More basic functions dealing with the design

ACTION	SHORTCUT
Select all	Control/Command & A
Deselect	Control/Command & D
Select Inverse	Shift & Control/Command & I
Select All Layers	Alt/Option & Control/Command & A

VIEW

How we see the design on the screen

ACTION	SHORTCUT
Zoom In	Control/Command & +
Zoom Out	Control/Command & -
Fit On Screen	Control/Command & 0
Actual Size	Alt/Option & Control/Command & 0
Show Grid	Control/Command & '
Show Guides	Control/Command & ;

FILE

Basic functions dealing with the program

ACTION	SHORTCUT
New	Control/Command & N
Open	Control/Command & O
Close	Control/Command & W
Save	Control/Command & S
Save As	Shift & Control/Command & S
Print	Control/Command & P
Quit/Exit	Control/Command & Q

EDIT

Basic functions concerning the design

ACTION	SHORTCUT
Cut	Control/Command & X
Copy	Control/Command & C
Paste	Control/Command & V
Undo	Control/Command & Z
Redo	Shift & Control/Command & Z

LAYERS

Managing layers

ACTION	SHORTCUT
New Layer	Shift & Control/Command & N
Layer Via Copy	Control/Command & J
Layer Via Cut	Shift & Control/Command & J
Create Clipping Mask	Alt/Option & Control/Command & G
Bring Forward	Control/Command &]
Bring to Front	Shift & Control/Command &]
Send Backward	Control/Command & [
Send to Back	Shift Control/Command & [
Group Layers	Control/Command & G
Ungroup Layers	Shift & Control/Command & G
Merge Layers	Control/Command & E

IMAGE

Managing image quality

ACTION	SHORTCUT
Levels	Control/Command & L
Curves	Control/Command & M
Color Balance	Control/Command & B
Hue/Saturation	Control/Command & U